

THE MATTABASSETT DISTRICT

Memorandum

Date: July 10, 2013

**Subject: Agenda - Monday,
July 15, 2013 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of June 17, 2013	1 - 8
2. Treasurer's Report	9 - 16
a. Receipts & Expenditures 12-13	11
b. Operating Fund Statement of Income 12-13	12
c. Cash Flow Graphs 12-13	13 - 15
d. Investment Schedule	16
3. Budget Statement, Fiscal Year 12-13	17 - 19
4. Check Register Report – June, 2013	20 - 21
5. Staff Reports	22 - 44
a. Monthly Report	22 - 35
b. Safety/Energy Report	36
c. Operational Profile	37 - 40
d. Monthly Flows & Rainfall Data for the Past Two Years	41
e. Effluent Quality Graph	42
f. Nitrogen Graph	43
g. Maintenance Graph	44
6. Committee Reports	
a. Engineering	
b. Finance	
1. Ash Lagoon Cleaning	
c. Human Resources	
1. Annual Reviews	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #14 for May 2013 - \$3,674,195.42	
2. Wright-Pierce's Payment Requisition for May 2013 - \$231,358.42	
3. Change Order #10 for net increase of \$30,215.99	

7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, August 19, 2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.